



SINGAPORE ACADEMY OF LAW

**APPLICATION FOR
ONLINE REGISTRATION & PURCHASE CO-ORDINATOR (ORPC)
ACCOUNT WITH SAL**

Please complete and return this form to SAL to sign up for an ORPC Account with SAL.

Name of Firm/Organization : _____

Address : _____

Telephone : _____ Fax : _____

Email : _____

Type* : Law Firm / Government / Others Number of Lawyers : _____

Name of ORPC : Mr/Ms/Mrs/Dr _____

Designation : _____ Telephone : _____

Email : _____ Fax : _____

Authorized By :

Name : _____ Designation : _____

(Signature, Date & Company Stamp)

** Delete where not applicable*

Terms & Conditions :

Online Registration & Purchase Co-ordinators (ORPCs)

1. An ORPC account may be opened through the completion and return of the Form for Application for ORPC Account with SAL.

Terms & Conditions :

2. An ORPC must be approved and appointed by his/her firm/organization. SAL shall not be held responsible for any unauthorized registrations or purchases via the SAL website and SAL shall be entitled to full payment for such registrations or purchases.
3. In case of a change in ORPC, the firm/organization may transfer the existing UserID to the new authorized ORPC and at the same time the password may be reset by the firm/organization.
4. An ORPC has to ensure that the name(s) of participant(s) selected from the SAL website is/are correct before submitting an online registration. SAL reserves the right to reject any request for change in participant(s) and the registration shall remain payable in full.
5. If an OPRC opts for payment by cheque, cheque for the full amount due must be received by SAL within 14 days from the date of the online registration or purchase.
6. If an ORPC account is in arrears for more than 90 days, SAL reserves the right to disable the account.
7. All other applicable terms and conditions stipulated on SAL webpage shall apply to online registrations and purchases by ORPCs.

For internal use only:

Firm/Organization code: _____ ORPC ID : _____

Created on : _____ Verified by : _____

Password generated by : _____ Date : _____