

Specialist Accreditation Scheme Reference Statement Form

Note to the Referee

You have been approached by an applicant for specialist accreditation to be his/her referee. Please complete the reference statement form below.

If this reference statement is not confidential, please return the completed form to the applicant.

If you are providing a confidential statement, please save it as “[surname of applicant] [name of applicant] [practice area] Reference statement confidential” and return the completed form directly to the Singapore Academy of Law (SAL) by email to accreditation@sal.org.sg.

This form is best completed using Acrobat Reader DC. You may download it at: get.adobe.com/reader/.

Hand-written or scanned forms will not be accepted.

Save this form on your desktop before you begin.

Thank you.

Singapore Academy of Law

Reference Statement

To: Singapore Academy of Law
Re: Specialist Accreditation Scheme, Reference Statement

This Reference Statement is confidential.

Name of applicant

Applicant is applying to be (select one):

Accredited Specialist Senior Accredited Specialist

in the following practice area:

Building and construction law Maritime and shipping law

Name of referee

Law firm/
organisation

Designation

DID

Email

Referee's PQE years

How long have you known
the applicant professionally? years

1. Describe your professional relationship and dealings with the applicant including if you have referred a matter in the practice area to him or her (max 100 words).

2a. To the best of your professional knowledge, rate the applicant's competence in the practice area. If you are not familiar enough with the applicant's practice to rate a particular category, tick the "Unknown" column. All categories must be addressed.

Competence	Excellent 4	Good 3	Fair 2	Poor 1	Unknown
Knowledge of substantive law/issues in the said practice area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of procedure in the said practice area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advocacy skills, including preparation of court documents, discovery, negotiation skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Reputation in the legal community
of his or her practice in the said
practice area

Professional conduct

[For official use] Score

2b. Comment on the ratings, if necessary (max 100 words).

3. In your opinion, does the applicant have the required skills, knowledge and aptitude to warrant identification as an Accredited Specialist or a Senior Accredited Specialist?

Yes No Please state your reasons (max 100 words).

Declaration

I declare that the statement of reference is from my personal knowledge, objective and accurate.

I consent to the SAL contacting me to clarify any of the statements made above.

If this statement is made in confidence, I have provided it on the understanding that the SAL will not disclose it to the applicant.

Referee's signature

Date